

LPA Leadership Check-In

Build an LPA partner distribution list to ensure that all partners are receiving regular communications.

- Consider giving the co-lead responsibility for getting all LPA communications out.
- Consider developing an e-news brief to share with local partners and other community organizations serving those most in need.

Develop a Mission Statement and/or Charter for your LPA, so that all partners are clear on the partnership's primary purpose. Also, remember to share this information with new partners when they join the LPA.

- Revisit your mission statement and/or charter annually and make changes if necessary. This is a great way to kick-off each new program year.

In January of each year, discuss the location, dates, and times for your meetings.

- Consider moving the location of your meetings if you have been in the same one for years.
- Consider having quarterly community meetings as a way to recruit new partners and get program staff involved in the LPA.

Rotate your LPA Leadership at least every two years (lead and co-lead).

- Define clear roles and responsibilities for both the lead and co-lead.
- It's optimal to have a CSOA in one of the two leadership roles.
- Over time, everyone involved your local LPA partnership should be given the opportunity to serve in a leadership role.

Understand and manage through data.

- Know what reports are available to better understand how participants are doing in your area and statewide.
- Share all data with partners prior to meetings – have them come prepared to discuss.

Schedule training for partners and staff.

- Host some type of annual WorkFirst event to educate partners.
- Identify local organizations that can provide training on topics of interest to the partnership.
- Periodically invite guest speakers to your regular LPA meetings.

Develop relationships with other LPAs.

- Share promising practices for better program results.
- Visit different LPAs to cross-pollinate ideas and rejuvenate your partners.
- Sit in on statewide LPA conference calls and attend statewide and regional WorkFirst events.

Always try and work out partner issues at the lowest level.

- Contact the state LPA liaison when local attempts have failed.